

CORRIGENDUM

RFP FOR EMPANELMENT OF CONSULTANTS AND THIRD PARTY AUDITORS FOR E-GOVERNANCE INITIATIVES IN GOVERNMENT OF ODISHA

(RFP Reference No: OCAC-SEGP-SPD-0008-2015-RFP-16007)

SL#	Clause No	Page No	Existing Clause	Revised Clause	Remarks
1.	2	7	Brief about RFP Tier-II- for small projects (Project value less than ₹2 Crore)	Considering a project as Tier-I/Tier-II will be broadly based on complexity as well as cost of the project. However, the department will be the final authority to decide whether the project will be assigned to Tier-I/Tier-II after due consultation with SPLM.	
2.	6.1	15	Project assignments to the empanelled bidders will be on the basis of time/resource estimates defined by respective Departments. Each project, therefore, will have a definite date of project completion. For any time slippages, the bidders can induct more resources at their cost to meet the time schedules. Project delays on account of the Bidder will attract a penalty of 0.5% (point five percent) per week of the total project value for up to 30 days beyond which the Department will be free to get the job done from any one of the remaining empanelled consultants. However the maximum ceiling limit of the penalty would be 10% of the contract value of the respective assignment/project.	Project assignments to the empanelled bidders will be on the basis of time/resource estimates defined by respective Departments. Each project, therefore, will have a definite date of project completion. For any time slippages, the bidders can induct more resources at their cost to meet the time schedules. Project delays on account of the Bidder will attract a penalty of 0.5% (point five percent) per week of the total project value for up to 30 days beyond which the Department will be free to get the job done from any one of the remaining empanelled consultants. The maximum ceiling limit of the penalty would be 10% of the contract value of the respective assignment/project. However, the concern	

				department/agencies may increase/decrease the penalty rate and ceiling limit at the time of awarding the work. Penalty will not be applicable if the delay is not attributable to the bidder.	
3.	7.2.11	19	Consultant (Cyber Security) <u>Tier-I</u> Education B.E / B. Tech with CISA / CISP/CISM/CEH/ISO 27000 Certification <u>Tier-II</u> B.E / B. Tech with CISA / CISP/CISM/ISO/ITIL/CEH/Six Sigma Certification	Consultant (Cyber Security) <u>Tier-I</u> Education B.E / B. Tech with CISA/ CCNSP/ CISP/ CISM/CEH/ISO27000 Certification <u>Tier-II</u> B.E / B. Tech with CISA/ CCNSP/ CISP/CISM/ISO/ITIL/CEH/Six Sigma Certification	
4.	8.1	23	Project location	The conveyance and accommodation shall be arranged by the concerned department as far as possible.	
5.	10.2.1	24	<u>Existence of the bidder for Tier-II</u> The bidder should be in existence for at least 5 years in India and must have existence in Odisha for past 3 years	<u>Existence of the bidder for Tier-II</u> The bidder must have existence in Odisha for past 3 years	
6.	10.2.4 (Track-A)	25	The bidder's average revenue (from Consultancy/IT enabled services) should be more than ₹ 20 crore in each of the last 3 years - ending at March 31, 2015	The bidder's average revenue (from Consultancy/IT/IT enabled services) should be more than ₹ 10 crore in each of the last 3 years - ending at March 31, 2015	

7.	10.2.6	25	Certificate from the HR/Authorized Signatory on the company letterhead with names of the consultants	Certificate from the HR on the company letterhead on the number of employees in specific to IT/consultancy services vis-à-vis total number of employees	
8.	10.2.7 10.3.5	25 26	Certificate from HR Head / Company secretary	Certificate from the HR on the company letterhead on the number of technical employees in India having valid certifications as described in clause	For example – PMP – 10 resources Prince-2-20 resources etc. like wise
9.	10.2.9 10.3.7	25 27	The Firm/Agency should have ISO 9001:2008 Certification along with any of the following certifications –CMMi (5) (CMMi 3 for tier-II) or ISO 27000 or ISO 27001 9000.	<u>Tier-I</u> The Firm/Agency should have ISO 9001:2008 or CMMi (5) or ISO 27000 or ISO 27001:2013. <u>Tier-II</u> The Firm/Agency should have ISO 9001:2008 or CMMi 3 or ISO 27000 or ISO 27001:2013.	
10.	10.3.3 (Track-B)	26	The bidder's average revenue (from Consultancy/IT enabled services) should be more than ₹ 20 crore in each of the last 3 years - ending at March 31, 2015	The bidder's average revenue (from Consultancy/IT/IT enabled services) should be more than ₹ 10 crore in each of the last 3 years - ending at March 31, 2015	
11.	10.4.1.1	27	Tier-I: 100 crores- 5 marks Additional 1 marks for each ₹ 25 crores up to maximum 5 marks	Tier-I: 100 crores- 1 mark Additional 1 marks for each ₹ 25 crores up to maximum 5 marks Tier-II: ₹10 crores- 1 marks Additional 1 mark for each ₹ 5 crores up to maximum 5 marks	

12.	10.4.2.1	28	<p>The bidder would be evaluated for profiles of personnel available on rolls of the bidding agency</p> <p>1. Three CVs for each level of Managerial profile – 8 marks (4 marks for PC profile, 2 marks for SC profile and 2 marks for C profile)</p> <p>2. Three CVs for each level of Technical profile- 7 marks (4 marks for PC profile, 2 marks for SC profile and 1 marks for C profile)</p>	<p>The bidder would be evaluated for profiles of personnel available on rolls of the bidding agency</p> <ol style="list-style-type: none"> 1. Principal Consultant - 3 Marks 2. Sr. Consultant (Technology management) -1.5 Mark 3. Sr. Consultant (Change management & Capacity Building) -1.5 Mark 4. Sr. Consultant (Financial management) -1.5 Mark 5. Sr. Consultant (Business Process Re-engineering) -1.5 Mark 6. Sr. Consultant (Cyber Security) - 1 Mark 7. Consultant (Technology management) --1 Mark 8. Consultant (Change management & Capacity Building) -1 Mark 9. Consultant (Financial management) -1 Mark 10. Consultant (Business Process Re-engineering) -1 Mark 11. Consultant (Cyber Security) -1 Mark 	
	10.4.1.3	28	<p>No. of consulting projects undertaken for the identified Departments under each category (as per clause 2.2)</p>	<p>No. of consulting project or implementation projects (in core areas/subject of departments) undertaken for the identified Departments under each category (as per clause 2.2)</p>	<p>Domain knowledge can also be acquired through implementation of IT project, so the implementation projects specific to function of</p>

					departments will be considered.
	10.4.1.4	28	Local Experience: Experience of handling project management/consulting assignments in Odisha (in any Govt. sector)	Local Experience: Experience of handling project management/consulting assignments/TPA/Project implementation in core area (not any application like web portal etc.) in Odisha (in any Govt. sector)	Domain knowledge can also be acquired through implementation of IT project, so the implementation projects specific to function of departments will be considered
	10.4.3.1	29	<p>Approach and Methodology towards BPR, Bid Management, Project Management with resource allocation, Coordinating and reviewing progress of external agencies, Undertaking cost-benefit analysis, Monitoring and Tracking progress of various e-governance projects, handling day to day operations issues etc. (10 Marks)</p> <p>Demonstration of capabilities related to scope of RFP with respect to different departments/ sectors/categories for empanelment of respective category (15 marks) .</p> <p>Approach and Methodology for handling Capacity Building and change management of the various categories of employees of Govt. of Odisha.(5 marks)</p> <p><u>Bidder has to submit the documentation of the above with technical bid and make a</u></p>	<p>Approach and Methodology towards BPR, Bid Management, Project Management with resource allocation, Coordinating and reviewing progress of external agencies, Undertaking cost-benefit analysis, Monitoring and Tracking progress of various e-governance projects, handling day to day operations issues etc. (10 Marks)</p> <p>(suggestions/ideas on Project Management methodology to be followed in e-Gov project-2 Marks, strategy to be followed for successful implementation of project-2 marks, Concept to popularise the Govt. services among citizens - 3 Marks, Approach for handling different stakeholders like SI, software developer, employees, citizen etc. during project implementation – 3 marks)</p> <p>Demonstration of capabilities related to</p>	

			<p><u>technical presentation before evaluation committee.</u></p>	<p>scope of RFP with respect to different departments/ sectors/categories for empanelment of respective category (as per the categories of department at clause no 2.2 “Categorisation of Departments” (15 marks).</p> <p>Approach and Methodology for handling Capacity Building and change management of the various categories of employees of Govt. of Odisha.(5 marks)</p> <p><u>Bidder has to submit the documentation of the above with technical bid and make a technical presentation before evaluation committee. The bidder has to clearly indicate which categories of department they have applied for the empanelment.</u></p>	
	10.6.2	31	<p>The least rates quoted amongst all the qualified bidder for each category of skill such as Principal Consultant, Senior Consultant and Consultant for each of the track shall be adjudged as L1. It is therefore likely that Principal Consultant rates of bidder A, Senior Consultant of bidder B and Consultant of bidder C could emerge as the L1 rates within a designated track. Likewise, such rates shall be adjudged for each of the track. This shall be called the ‘Rate Chart Table’.</p>	<p>The least rates quoted amongst all the qualified bidder for each category of skill such as Principal Consultant, Senior Consultant and Consultant for each of the track shall be adjudged as L1. It is therefore likely that Principal Consultant rates of bidder A, Senior Consultant of bidder B and Consultant of bidder C could emerge as the L1 rates within a designated track. Likewise, such rates shall be adjudged for each of the track. This shall be called the ‘Rate Chart Table’. <u>Any firm not agreed to the L1 rate will be out from the empanelment process of the</u></p>	

				<u>respective track.</u>	
	11.3.4	33	EMD amounting to ₹ 5,00,000/-(Rupees five lakhs only) per track must be submitted, in shape of Demand Draft / Pay Order of any scheduled nationalized bank drawn in favour of the General Manager(Admin), OCAC, payable at Bhubaneswar at par before the last time and date of Bid	EMD amounting to ₹ 5,00,000/-(Rupees five lakhs only) per track must be submitted, in shape of Demand Draft / Pay Order/Bank Guarantee of any scheduled bank drawn in favour of the General Manager(Admin), OCAC, payable at Bhubaneswar(in case of DD/pay order) at par before the last time and date of Bid.	
	11.13.3	33	The Bidders shall furnish Tender fee ₹10,000/-(Rupees Ten Thousand only) in shape of Demand Draft in favour of "Odisha Computer Application Center", payable at Bhubaneswar, Odisha. Tender fee is non-refundable and should be submitted separately for each track.	The Bidders shall furnish Tender fee ₹10,000/-(Rupees Ten Thousand only) in shape of Demand Draft in favour of "Odisha Computer Application Center", payable at Bhubaneswar, Odisha. Tender fee is non-refundable. One tender fee is applicable to both the tracks.	
	11.2 (New Clause)			The bidder can bid either for Tier-1 or Tier-2. In no case the bidder is allowed to bid for both Tier-1 or Tier-II. However, the bidder can submit separate bids Track-A and Track-B for any one tier.	
	5	38	Binding Clause 5.1. All decisions taken by the Purchaser regarding the processing of the Contract shall be final and binding on all parties concerned.	Binding Clause 5.1. All decisions taken by the Purchaser regarding the processing of the Contract shall be final and binding on all parties concerned. However, in the event of any dispute arising out of this agreement, the same shall be settled as per clause no - 14 "Resolution of Disputes between the Purchaser and Selected Agency"	

(Revised Financial Bid Format)

14.10 Form 10: Financial format – F1

Track – A (Whether Tier-I or II Bidder to specify)

S.No	Resources	Man-month Rate (In INR) Excluding Taxes ** To be provided for 1 man-month only for evaluation purpose
1.	Principal Consultant	
2.	Sr. Consultant (Technology management)	
3.	Sr. Consultant (Change management & Capacity Building)	
4.	Sr. Consultant (Financial management)	
5.	Sr. Consultant (Business Process Re-engineering)	
6.	Sr. Consultant (Cyber Security)	
7.	Consultant (Technology management)	
8.	Consultant (Change management & Capacity Building)	
9.	Consultant (Financial management)	
10.	Consultant (Business Process Re-engineering)	
11.	Consultant (Cyber Security)	
12.	Domain Consultant (Social Media)	
13.	Domain Consultant (Working Group)	

Track – B (Whether Tier-I or II Bidder to specify)

S.No	Resources	Man-month Rate (In INR) Excluding Taxes ** To be provided for 1 man-month only for evaluation purpose
1.	Principal Consultant	
2.	Sr. Consultant (Technology management)	
3.	Sr. Consultant (Change management & Capacity Building)	
4.	Sr. Consultant (Financial management)	
5.	Sr. Consultant (Business Process Re-engineering)	
6.	Sr. Consultant (Cyber Security)	
7.	Consultant (Technology management)	
8.	Consultant (Change management & Capacity Building)	
9.	Consultant (Financial management)	
10.	Consultant (Business Process Re-engineering)	
11.	Consultant (Cyber Security)	

1. **Please Note: The bidders can submit the financial bid for both Track A and B under any one the above, i.e. Tier-I or Tier-II.
2. Bidders intending to quote for both Track A & B must submit the financial bid for any track separately.
3. For consideration of their bids, the bidders have to quote for all the resource levels for a track. The rates quoted should be as per industry standards for the prescribed qualification and experience. For any of the resource levels, absurd financial quotes like zero or incredibly low rates compared to the industry prevalent rates will be rejected and EMD will be forfeited.
4. The rates finalized will not be changed throughout the period of empanelment.
5. Service Tax, as applicable, will be paid extra.

Authorized Signatory

Seal of Company

Name & Designation

Bank Guarantee for Earnest Money Deposit (EMD)

Date: _____

RFP Ref No: OCAC-SEGP-SPD-0008-2015-RFP-16007

To,
The General Manager (Admin)
Odisha Computer Application Centre
Plot No. - N-1/7-D, Acharya Vihar Square
P.O.- RRL, Bhubaneswar - 751013

Sir,

In response to your invitation to respond to your RFP for Empanelment of Consultants and Third Party Auditors, M/s _____ having their registered office at _____ (hereinafter called the 'Bidder') wish to respond to the said Request for Proposal (RFP) for self and submit the proposal for Empanelment of Consultants and Third Party Auditors in e-Governance Project as per terms and conditions listed in the RFP document.

Whereas the 'Bidder' has submitted the proposal in response to RFP, we, the _____ Bank having our head office _____ hereby irrevocably guarantee an amount of Rs. _____ /- (Rupees) as earnest money deposit as required to be submitted by the 'Bidder' as a condition for participation in the said process of RFP.

The earnest money deposit for which this guarantee is given is liable to be enforced/ invoked:

1. If the Bidder withdraws his proposal during the period of the proposal validity; or
2. If the Bidder, having been notified of the acceptance of its proposal by the Odisha Computer Application Centre during the period of the validity of the proposal fails or refuses to enter into the contract in accordance with the Terms and Conditions of the RFP or the terms and conditions mutually agreed subsequently.

We undertake to pay immediately on a written demand to Odisha Computer Application Centre(OCAC), the said amount of Rupees _____/-only without any reservation, protest, demur, or recourse. The said guarantee is liable to be invoked/ enforced on the happening of the contingencies as mentioned above and we shall pay the amount on any Demand made by Odisha Computer Application Centre, Bhubaneswar which shall be conclusive and binding on us irrespective of any dispute or difference raised by the Bidder.

NOTWITHSTANDING ANYTHING CONTAINED HEREIN:

- I. Our liability under this Bank Guarantee shall not exceed Rs. <<Amount in figures>> (Rupees <<Amount in words>> only)
- II. This Bank Guarantee shall be valid upto<<insert date>>)
- III. It is condition of our liability for payment of the guaranteed amount or any part thereof arising under this Bank Guarantee that we receive a valid written claim or demand for payment under this Bank Guarantee on or before <<insert date>>) failing which our liability under the guarantee will automatically cease.

(Authorized signatory of the Bank)

Seal:

Date:

REVISED TENDER SCHEDULE

Event	Date
Last date of submission of Bids	18.05.2016 by 2 PM
Opening of General & Technical bid	18.05.2016 at 4 PM
Presentation for Tier-I Bidders	20.05.2016 at 11:30 AM onwards
Presentation for Tier-II Bidders	23.05.2016 at 11:30 AM onwards

Other terms and conditions of the RFP (reference OCAC-SEGP-SPD-0008-2015-RFP-16007) remain same.