



**ODISHA COMPUTER APPLICATION CENTRE  
BHUBANESWAR**

**TENDER DOCUMENT**

**TENDER NO. OCAC-TE-23/2017/ENQ/17030**

**Supply & Installation of Desktop Computer, UPS, Laser Printer and  
Scanner for different Departments at Odisha Secretariat**

Period of Sale of Tender Document:	Dt. 13-07-2017 to 03-08-2017 13:00 hrs.
Last Date for Submission of Tender:	Dt. 03-08-2017 up to 14:00 hrs.
Place of Submission of Tender Document:	Odisha Computer Application Centre, Plot No.-N-1/7-D, Acharya Vihar Square, RRL Post Office, Bhubaneswar-751 013
Date and Time of Tender Opening:	Dt. 03-08-2017 at 16:00 hrs
Cost of Tender Document:	Rs.500/- (Rupees five hundred only)

The tender document contains total 07 pages.

General Manager (Admn.)

## **SECTION-I**

Sealed tenders are invited from OEM, authorised dealer and supplier for supply and installation of Desktop Computer, Laser Printer & UPS in the different Departments at Odisha Secretariat. Tender paper can be obtained from the website [www.ocac.in](http://www.ocac.in) starting from 13-07-2017 to 03-08-2017 on payment of a non-refundable fee of ₹500/- (Rupees Five Hundred only) in shape of Demand Draft drawn in favour of “Odisha Computer Application Centre, Bhubaneswar” and should be sent to OCAC along with DD as mentioned above. The authority reserves the right to accept/reject any part of or all the quotations without assigning any reason thereof.

**General Manager (Admn.)**

**ODISHA COMPUTER APPLICATION CENTRE**

Plot No.-N-1/7-D, Acharya Vihar Square, P.O.-RRL, BBSR-13

## SECTION – II

### GENERAL TERMS & CONDITIONS

**1. Location of the Project:**

The equipment should be delivered and installed in the different Departments at Odisha Secretariat, Bhubaneswar.

**2. Eligible Bidder:**

**The bidder**

- Should be a registered firm with Sales Tax Authority.
- Should furnish the registration certificate, Tin/VAT/GST registration certificate, Pan No. detail/TAN No. detail along with the tender paper.
- Should be an authorised dealer/distributor for the product quoted.(Authorisation from OEM should be attached)
- Required EMD and tender document fee should be deposited.

**3. EMD of ₹14,000/- should be deposited along with the tender document fee failing which the tender document shall not be considered for evaluation**

**4. Schedule of delivery:**

The equipment shall be delivered and installed in all respects within 2 weeks from the date of issue of purchase order.

**5. Documents to accompany the tender:**

The bidder must submit copy of the following documents along with the tender failing which, the tender will be treated as non-responsive and will not be accepted.

- i. Up to date VAT clearance Certificate/ VAT/TIN/GST Registration certificate
- ii. PAN Card
- iii. Dealer/Distributor/supplier authorisation certificate of OEM for the product quoted
- iv. Price Schedule as per format (Section-IV)
- v. Tender document fee & EMD.

**6. Payment:**

90% payment will be made on successful installation of the equipment, subject to submission of installation certificate issued by the proper authority.

Balance 10% payment will be made after successful operation of the equipment for at least one month after installation.

**7. Delay in Delivery of the equipment:**

The time schedule for delivery of the equipment as mentioned in Clause 4 above is very important and the bidder must take utmost care to deliver the equipment in schedule. If the delivery is delayed for any reason for which Odisha Computer Application Centre is not responsible, a penalty @0.5% of the value of the purchase order will be charged to the bidder for a delay of one week or part thereof, subject to maximum 5% of the value of the purchase order.

Place :  
Date :

**Signature & Seal of the Bidder.**

**SECTION – III**

**Specification**

**A – Intel Corei3 Desktop Computer**

**Make:**

**Model:**

Sl. No.	Parameter	Required Specification	Complied (Yes/No)
1	Processor Make	Intel	
2	Hard Disk	500 GB	
3	Internal Bays	Minimum 1 No.	
4	Cabinet	Tower	
5	USB Port 2.0	Minimum 4 Nos.	
6	Type Of RAM / Speed	DDR4, 2133 MHz or better	
7	External Bays	Minimum 1 No.	
8	USB Port 3.0	Minimum 2 Nos.	
9	Processor	Intel Core i3-7100 (3.9 GHz, 3 MB Cache, 2 Cores)	
10	Chipset	Commercial	
11	Graphics Type	Integrated	
12	Operating System (Pre-Loaded)	Windows 10 Professional with recovery Media	
13	RAM Size	4 GB	
14	RAM Expandability	Minimum 16 GB	
15	Optical Drive	DVD RW, Internal/External	
16	Network Connectivity	10/100/1000 on board Integrated Gigabit Port	
17	Expansion Slots (PCIe X 1)	Minimum 1 No.	
18	Expansion Slots (PCIe X 16)	Minimum 1 No.	
19	Monitor Resolution	1366x768 PIXELS or better	
20	Keyboard / Mouse	Standard / Optical	
21	Speakers	Yes	
22	Energy Star For The Given Model	Yes	
23	ROHS Compliance	Yes	
24	Warranty	3 Years	
25	Monitor Size	Minimum 18.5 Inch	
26	Processor Generation	7 <sup>th</sup> or latest	
27	Monitor Certification	TCO 5.0 or better	

**Place :**  
**Date :**

**Signature & Seal of the Bidder.**

**B - Line Interactive UPS - 1100 VA****Make:****Model:**

SINo.	Required Specification	Complied (Yes/No)
1	1100 VA Line Interactive UPS with minimum 15 minutes battery backup with load. Output Capacity 1100 VA / 660 Watts, Output Frequency (Sync to mains) 50 Hz, Wave form: Stepped approximation to Sine Wave, Transfer time: 10ms typical, Input Frequency: 45-65 Hz (auto sensing), Input Connections: India 3 pin 6 Amp plug, 1.5 meter power cord, Input Voltage range for main operation:145-290V, Output: Three (3) India 3-pin 6 Amp sockets (all with battery backup and surge protection), Efficiency at Full Load: 72.0 %, Battery type: Maintenance Free sealed Lead-Acid leak proof, Battery capacity(Volt-Amp-Hour) 173, Surge Protection and filtering: Surge energy rating 255 Joules, BIS approved and Warranty: 2 years.	

**C - LASER PRINTER****Make:****Model:**

Sl. No.	Parameter	Required Specification	Complied (Yes/No)
1	Cartridge Technology	Composite	
2	Printer Type	Laser Monochrome	
3	Print Speed (A4)- Mono	Minimum 36 PPM	
4	Simplex	Yes	
5	Network	Yes	
6	Duplex	Yes	
7	Resolution	1200x1200 dpi or higher	
8	Paper Size	A4	
9	Paper Tray Capacity	250 Sheets (Minimum)	
10	Number Of Paper Trays	Minimum 1	
11	Memory	Minimum 128 MB	
12	Print Language	Postscript Level 3 emulation	
13	Warranty	3 Years	

**Place :****Signature & Seal of the Bidder.****Date :**

**D- Scanner – Flatbed with ADF****Make:****Model:**

Sl. No.	Parameter	Required Specification	Complied (Yes/No)
1	Scan Type	Flat Bed	
2	Scanning Technology	CCD	
3	Document Size	A4	
4	Scan Size (Maximum)	216 x 356 mm	
5	Document Thickness (Max.)	20 mm	
6	Scan length	86 cm	
7	Optical Resolution	600 Dpi	
8	Scan Speed (Colour/ BW)	50	
9	Colour Depth	24 Bit	
10	Level of Gray Scale	256	
11	Scan file format	PDF, TIFF, JPEG, DOC, RTF, WPD, XLS, TXT, XML, XPS, HTML, OPF, JPG, BMP, PNG	
11	Paper weight handling capacity	120 GSM	
12	Scanning feature	Duplex (Automatic)	
13	Paper path	Straight	
14	Multi fed detection feature	Yes	
15	Automatic Document Feeder (ADF)	Yes, Single pass duplex	
16	ADF Tray Capacity	100 Sheets	
17	Scan Size ADF	216 x 864 mm	
18	Interface	Hi-Speed USB 2.0, Twain driver Version 2.1 or latest	
19	Operating System Support	Windows 10, Windows 8, Windows 7, Windows 7 x64, Windows Vista, Windows Vista x64, Windows XP Home, Windows XP Professional x64	
20	Warranty	3 Years	

**Place :****Signature & Seal of the Bidder.****Date :**

**SECTION-IV****Price Schedule**

<b>SINo.</b>	<b>Particulars</b>	<b>Unit</b>	<b>Quantity</b>	<b>Rate (in ₹)</b>	<b>Amount (₹)</b>	<b>Tax @ _____%</b>	<b>T.Amount (₹)</b>
<b>Desktop Computer &amp; Accessories</b>							
1	Desktop Computer as per Technical Specification in Section-III	Sets	07				
2	Laser Printer as per Technical Specification in Section-III	Nos.	04				
3	Scanner as per Technical Specification in Section-III	Nos.	05				
4	Line Interactive UPS 1100 VA as per Technical specification in Section-III	Nos.	07				
	<b>Total Rs.:</b>						

**Place :****Signature & Seal of the Bidder.****Date :**